

## Springwater Fire Department Rental Fees and Rental Policy

Use of the banquet room/pavilion area will be governed by this policy as determined by the membership of the Springwater Fire Department effective May 1, 2017.

\* Members using or renting the hall are responsible for duties associated with their event. (This will include their own use and extended family use.) Responsibilities are opening/closing the hall, locking the double doors to the truck bay, collecting the security deposit check/rental fee and forward to Department treasurer, completion of the Use of Facility Release Form, insure hall is cleaned, coffee pot is unplugged, garbage removed and no damage has occurred. The "after the event" inspection will be completed with a member of the Hall Usage committee.

\*Security deposit checks and/or rental fee checks need to be forwarded to treasurer one week prior to event. Security deposit and rental fees need to be separate checks.

\*Security deposit check will be returned after the inspection has been completed to the satisfaction of the Hall Usage committee representative.

\*Non compliance with this policy will result in the forfeiture of the security deposit.

\*Non members using or renting the hall with coordinate use of the hall with the Hall Usage Committee.

\*Any special requests should be directed to the Hall Usage Committee.

### **Rental Rates**

\*Active, Active Staff, Active Social, Life Members of the Springwater FD:

Members and their immediate family. (Immediate family includes parents/grandparents and children/grandchildren.)

Free rental. \$150 security deposit

Extended family members.

\$100 rental. \$150 security deposit

\*Springwater non-profit organizations:

Free rental. \$150 security deposit

\*Non members:

\$250 per day; \$450 for weekend (i.e. Friday set-up, Saturday event, Sunday clean-up). \$150 security deposit

\*Bereavement use for any Springwater community member:

Free rental. No security deposit